



KEY LARGO VOLUNTEER AMBULANCE CORPS, INC.

98600 Overseas Highway Key Largo, Florida 33037 Phone: 305-451-2766 Fax: 305-451-1562

Key Largo Volunteer Ambulance Corps Business Meeting June 11, 2013 Agenda

1. Call to Order
2. Announcements
3. Approval of Minutes
4. Treasurer's Report
5. Committee Reports
6. Legal Report
 - A. District Board Update
7. Membership Review
8. Old Business
 - A. Other Old Business
9. New Business
 - A. Budget Draft
 - B. Workers Compensation
 - C. Other New Business
10. Membership Discussion
11. Adjournment



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Business Meeting Minutes June 11, 2013

Board members in attendance were Brenda Beckmann, Russ Cullen, Jackie Harder, Edwin Linares, Scott Robinson and Tess Marra. A quorum was present. Chief Donald Bock, ambulance corps' attorney Jack Bridges, and District board member, Bob Thomas were also in attendance. Membership attendance is reflected in the monthly attendance roster.

1. Call to Order

Meeting was called to order at 6:30pm by Vice-President Scott Robinson.

2. Announcements

- Birthdays for the month of June are Jacque Bello and Michael Summers.
- The yard sale netted \$901.
- Brenda Beckmann noted that the July 4th theme is Who Is Your American Hero. Please see her for decorating ideas and to help decorate the ambulances.

3. Approval of Minutes

Jackie Harder motioned to approve the May 14, 2013 minutes. Tess Marra seconded. Motion passed unanimously.

Treasurer's Report

Tess Marra reported a balance of \$260,691.99. This is down 3% from last year at this time. Jackie Harder motioned to approve the treasurer's report. Brenda Beckmann seconded. Motion passed unanimously.

5. Committee Reports

Brenda Beckmann stated that any member who has not been fit tested for a HEPA mask must see her.

6. Legal Report

There was none

7. Membership Review

Michael Summers will be back next month.

Edwin Linares stated that Brian Adams was hired by Miami Dade and may not be back.

Kay Cullen has requested a leave of absence for July, August and September.

8. Old Business

A. Other Old Business

None

9. New Business

A. Budget Draft

Jackie Harder motioned to build a 3% across the board raise into the budget for paramedics and EMTs. Russ Cullen seconded. Motion passed unanimously.

Russ Cullen motioned to add to the budget the amount based on last year's expenditures for legal fees. Brenda Beckmann seconded. Motion passed unanimously.

"Excellence Through Community Service" www.klvac.org

Russ Cullen motioned to approve the budget with the above changes. Jackie Harder seconded. Motion passed unanimously.

B. Workers Compensation

Chief Bock reported there is a problem with the current worker's compensation carrier because of the transition. The current carrier is a public service carrier and will no longer cover 501c3's as of October because of the possible public agency consideration. There is a possibility of the District being the overall carrier and picking up the entire cost for the two organizations.

Jack Bridges suggested that the search for new carriers should continue because if the district covers all members of the fire and ambulance departments they could be considered district employees which would take away their independence.

Fire department personnel are currently covered under the ambulance corps coverage.

C. Other New Business

None

10. Membership Discussion

Russ Cullen motioned to request reimbursement from the district for legal fees incurred during the transition. Tess Marra seconded. Motion passed unanimously.

Mark Wheaton suggested Betsy El Koury could be a source of information for anyone who had questions about the workings of the organization as this would save some time at meetings.

11. Adjournment

There being no further business, motion was made by Russ Cullen and seconded by Tess Marra to adjourn. Motion carried unanimously.

Meeting adjourned at 7:30pm.

Pamela Johnson
Recording Secretary

Key Largo Volunteer Ambulance Corp Inc.
Treasurer's Report
June 2013

	Billing Account	Corp Account	Building Account	CPR Account	Cunningham Scholarship	Certificates of Deposit	Total
Beginning Balance	\$9,173.13	\$9,147.04	\$6,503.59	\$1,787.77	\$3,064.97	\$231,015.49	\$260,691.99
Revenues							
Interest	0.22	0.29	0.24				0.75
Medical Fees	19,918.45						19,918.45
Medical Transcripts		24.00					24.00
KL Fire Rescue & EMS Reimb	4,019.18	10,014.90					14,034.08
Donations		245.00					245.00
Misc. Income - need more info							0.00
Educational Income							0.00
Uncollected Income/Adjustmts	-36,038.19						-36,038.19
CD Interest						376.16	376.16
Total Revenues	-\$12,100.34	\$10,284.19	\$0.24	\$0.00	\$0.00	\$376.16	-\$1,439.75
Expenditures							
Awards, Banquet, Plaques							0.00
Licenses & Permits							0.00
Medical Billing Refunds	421.44						421.44
Payroll Expenses	22,692.50	10,669.86					33,362.36
Training Classes		1,540.00					1,540.00
Professional Fees	2,199.13						2,199.13
Postage and Delivery							0.00
Repairs		109.10					109.10
Bank Service Charges	35.00	25.00					60.00
Supplies		1,280.12					1,280.12
Dues & Subscriptions		5.00					5.00
Total Expenditures	\$25,348.07	\$13,629.08	\$0.00	\$0.00	\$0.00	\$0.00	\$38,977.15
Ending Balance	-\$28,275.28	\$5,802.15	\$6,503.83	\$1,787.77	\$3,064.97	\$231,391.65	\$220,275.09
TRANSFERS							
Balance before Adjustment	2,351.72	(851.72)	(1,500.00)				220,275.09
Adjustment to arrive at Actual	(25,923.56)	4,950.43	5,003.83	1,787.77	3,064.97	231,391.65	36,214.30
Adjustment to arrive at Actual	33,902.17	2,312.13	0.00	0.00	0.00	0.00	36,214.30
ACTUAL BALANCE @ MO END	\$7,978.61	\$7,262.56	\$5,003.83	\$1,787.77	\$3,064.97	\$231,391.65	\$256,489.39

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
 June 7, 2013

<u>Date</u>	<u>Name</u>	<u>Num</u>	<u>Type</u>	<u>Memo</u>	<u>Account</u>	<u>Amount</u>
Form 941						
6/7/2013	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,043.40
6/7/2013	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-76.50
Total Form 941						-3,119.90
Bock, Donald						
6/7/2013	Bock, Donald	DIR...	Paycheck		Billing Account-706	-604.23
Total Bock, Donald						-604.23
Child, Edward						
6/7/2013	Child, Edward	DIR...	Paycheck		Billing Account-706	-277.33
Total Child, Edward						-277.33
Cruciger, David A						
6/7/2013	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-188.05
Total Cruciger, David A						-188.05
Cuesta, Marc-Anthony						
6/7/2013	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-1,104.71
Total Cuesta, Marc-Anthony						-1,104.71
Faktor, James W						
6/7/2013	Faktor, James W	9821	Paycheck		Billing Account-706	-271.03
Total Faktor, James W						-271.03
Fell, Ronald J						
6/7/2013	Fell, Ronald J	9822	Paycheck		Billing Account-706	-494.28
Total Fell, Ronald J						-494.28
Fernandez, Daniel L						
6/7/2013	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-556.13
Total Fernandez, Daniel L						-556.13
Jones, Franky R.						
6/7/2013	Jones, Franky R.	9823	Paycheck		Billing Account-706	-1,496.72
Total Jones, Franky R.						-1,496.72
Lessard, Todd A						
6/7/2013	Lessard, Todd A	DIR...	Paycheck		Billing Account-706	-531.78
Total Lessard, Todd A						-531.78
Linares, Edwin A						
6/7/2013	Linares, Edwin A	DIR...	Paycheck		Billing Account-706	-497.31
Total Linares, Edwin A						-497.31
Smith {transfer}, Cecilia						
6/7/2013	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,348.64
Total Smith {transfer}, Cecilia						-1,348.64
Teems, Curtis D						
6/7/2013	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-810.09
Total Teems, Curtis D						-810.09
TOTAL						-11,300.20

PM
07/02/13

Key Largo Volunteer Ambulance Corp., Inc.
Payroll Transactions by Payee
July 5, 2013

Date	Name	Num	Type	Memo	Account	Amount
Form 941						
7/5/2013	Form 941	EFT...	Liability Check	59-168253...	Billing Account-706	-3,098.07
Total Form 941						-3,098.07
Bock, Donald						
7/5/2013	Bock, Donald	DIR...	Paycheck		Billing Account-706	-577.34
Total Bock, Donald						-577.34
Child, Edward						
7/5/2013	Child, Edward	DIR...	Paycheck		Billing Account-706	-277.33
Total Child, Edward						-277.33
Cruciger, David A						
7/5/2013	Cruciger, David A	DIR...	Paycheck		Billing Account-706	-164.89
Total Cruciger, David A						-164.89
Cuesta, Marc-Anthony						
7/5/2013	Cuesta, Marc-An...	DIR...	Paycheck		Billing Account-706	-537.07
Total Cuesta, Marc-Anthony						-537.07
Faktor, James W						
7/5/2013	Faktor, James W	9828	Paycheck		Billing Account-706	-687.54
Total Faktor, James W						-687.54
Fell, Ronald J						
7/5/2013	Fell, Ronald J	9829	Paycheck		Billing Account-706	-759.63
Total Fell, Ronald J						-759.63
Fernandez, Daniel L						
7/5/2013	Fernandez, Dani...	DIR...	Paycheck		Billing Account-706	-794.77
Total Fernandez, Daniel L						-794.77
Jones, Franky R.						
7/5/2013	Jones, Franky R.	9830	Paycheck		Billing Account-706	-1,565.75
Total Jones, Franky R.						-1,565.75
Lessard, Todd A						
7/5/2013	Lessard, Todd A	DIR...	Paycheck		Billing Account-706	-499.97
Total Lessard, Todd A						-499.97
Linares, Edwin A						
7/5/2013	Linares, Edwin A	9831	Paycheck		Billing Account-706	-395.81
Total Linares, Edwin A						-395.81
Smith {transfer}, Cecilia						
7/5/2013	Smith {transfer}, ...	DIR...	Paycheck		Billing Account-706	-1,331.81
Total Smith {transfer}, Cecilia						-1,331.81
Teems, Curtis D						
7/5/2013	Teems, Curtis D	DIR...	Paycheck		Billing Account-706	-520.63
Total Teems, Curtis D						-520.63
TOTAL						-11,210.61