



KEY LARGO FIRE RESCUE & EMERGENCY MEDICAL SERVICES DISTRICT

*Seat 1: William A. Andersen; Seat 2: Jennifer Miller; Seat 3: Mark Wheaton,
Seat 4: Tom Tharp, Seat 5: Marilyn Beyer*

DISTRICT MEETING MINUTES

July 23, 2012

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:55 p.m.

Also present were: Don Bock, Frank Conklin, Vicky Fay, Matt Francis, James Griffeth, Scott Robinson, Theron Simmons, and Jennifer Zimmer. The meeting was held at Station 24.

1.B. Roll Call

Vicky Fay called the roll. The following Commissioners were present: William Andersen, Marilyn Beyer, Jennifer Miller, Tom Tharp and Mark Wheaton. There was a quorum.

2. APPROVAL OF AGENDA

2.A. Approval of Agenda

Motion: Commissioner Miller made a motion to ***approve the Agenda for the July 23, 2012 District Meeting.*** This motion was seconded by Commissioner Beyer and the motion was passed unanimously by the Board.

3. Approval of Minutes

3.A. District Workshop Meeting Minutes – June 25, 2011

Motion: Commissioner Miller made a motion to ***approve the June 25, 2012 District Workshop Meeting Minutes.*** This motion seconded by Commissioner Beyer. The Board unanimously passed this motion.

3.B. District Meeting Minutes – June 25, 2012

Motion: Commissioner Miller made a motion to ***approve the June 25, 2012 District Meeting Minutes.*** This motion seconded by Commissioner Beyer. The Board unanimously passed this motion.

4. CHAIRMAN'S REPORT

The Chairman did not have any new items to report to the Board.

5. SECRETARY'S REPORT

There were no new items presented by the Secretary. Expressed appreciation to the Fire Department for participating in the 4th of July Parade, and it was good to see Wayne driving the truck.

The District Clerk reported the AFG Grant for the tanker was successfully submitted on July 6, 2012, and Phase I of the website transition was completed.



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6. PUBLIC COMMENT

There were no requests to address the Board from the General Public.

7. OLD BUSINESS

No Old Business was presented for the meeting.

8. NEW BUSINESS

8.A. Motion/Approval: Resolution #2012-003

Motion: Commissioner Tharp made a motion ***to approve the proposed millage for FY 12-13 of 1.00 mill, and set the date, time and place for the first and second budget hearings.*** This motion was seconded by Commissioner Wheaton. The vote was as follows:

Commissioner Beyer	Yes
Commissioner Miller	Yes
Commissioner Tharp	Yes
Commissioner Wheaton	Yes
Commissioner Andersen	Yes

The motion was passed unanimously by the Board.

8.B. Motion/Approval: Approval of Ferrara Contract-Rescue Pumper

Theron Simmons discussed the Performance Bond.

Motion: Commissioner Tharp made a motion ***to approve the contract with the Performance Bond being included as an add-on.*** This motion seconded by Commissioner Beyer. The Motion was passed unanimously by the Board.

8.C. Discussion/Motion/Approval: Performance Bond for Rescue Pumper

Theron Simmons discussed Performance Bond for the Rescue Pumper. The price of the Performance Bond would be 1% of the total down payment versus a 100% Performance Bond.

Motion: Commissioner Wheaton made a motion to approve the District purchasing a performance bond for the Ferrara Contract, which will be 1% of the 75% down payment, ***and the contract will be submitted to the Board at the next meeting.*** This motion was seconded by Commissioner Beyer. The Board passed the motion unanimously.

9. FINANCIAL REPORT

The District Financial Report is for nine months, which is 75% through the budget fiscal year. The District is at 68.9%; the KLVFD is at 70.5% without capital expenditures and the KLVAC is at 68% of the budget. There is a Budget Line-Item Transfer for \$2,500 for Line Item 522 for the station phones. The KLVFD is reviewing other phone plans. At the August 13, 2012 meeting, the budget will be discussed during the District Meeting.



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10. LEGAL COUNSEL REPORT

There were no items presented by Legal Counsel.

11. EMS DEPARTMENT REPORT

11.A. KLVAC Monthly Report (June 2012)

Scott Robinson requested that Legal write a letter regarding the ambulance. The Ambulance Corps Building is scheduled for pressure cleaning in September, and the painting is scheduled in the FY 12-13 Budget Year.

12. FIRE DEPARTMENT REPORT

12.A. KLVFD Monthly Report (June 2012)

There was a call on the weekend. A person was missing off of Flamingo, and the body was recovered. The department towed the boat 75 miles. The 4th of July was short staffed.

13. COMMISSIONER'S ITEMS

There were no items presented by the Commissioners.

14. ADJOURN

Commissioner Tharp made a motion to adjourn at 7:24 p.m., which was seconded by Commissioner Miller.

Next Scheduled Meetings:

August 13, 2012 District Meeting

August 27, 2012 District Meeting (if required)

September 10, 2012 *FIRST PUBLIC HEARING (immediately followed by District Meeting)*

September 24, 2012 *FINAL PUBLIC HEARING (immediately followed by District Meeting if required)*

Documents:

120625 Budget Workshop Meeting Minutes June 25, 2012

110625 District Meeting Minutes June 25, 2012

120723 Resolution #2012-003

_____ Ferrara Contract (Rescue Pumper)

120630 District Financial Report (June 2012)

120630 KLVAC Monthly Report (June 2012)

120630 KLVFD Monthly Report (June 2012)