



KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer*

MEETING MINUTES - FINAL

January 23, 2006

Attendees: Chairman, Bill Andersen: Commissioners: Mike Cavagnaro, Pam Steed, Mark Wheaton. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Dirk Smits, and Andy Tobin.

- 1. Call to Order:** Chairman, Bill Andersen called the meeting to order at 6:10 p.m.
- 2. Pledge of Allegiance:** Mike Cavagnaro led the Pledge of Allegiance.
- 3. Roll Call:** Vicky Fay called the roll. Bill Andersen, Mike Cavagnaro, Pam Steed and Mark Wheaton were present. Marilyn Beyer was absent due to illness.
- 4. Changes or Additions to the Agenda:** There were no changes or additions to the agenda.
- 5. Approval of the January 9, 2006 Minutes:** The minutes for this meeting will be submitted at a future meeting for approval.
- 6. Reports:** Bill Andersen discussed the Pre-Transition Team Meeting that was held with the Fire and Ambulance Departments on January 19th, 2006. The Ambulance Department has not identified any items for early transition from the County. The following are the items the Fire Department has requested for early transition:

- 530340 Other Contractual Service
 - 05) Personnel Services
 - 06) Building Cleaning
 - 07) Volunteer Chiefs' Reimbursement
 - 08) Volunteer Asst. Chiefs' Reimbursement
 - 09) Volunteer Members Reimbursement – Existing Criteria
 - 10) Volunteer Members Reimbursement – New Criteria – Add'l
 - 11) Volunteer Chiefs' Vehicle Allowance
 - 12) Volunteer Chief's Vehicle Insurance
- 530400 Travel And Per Diem – Volunteers
- 530540 Books, Pubs, Subs, Educ. Mem.- Volunteers

The Ambulance and Fire Departments each gave brief reports.

MOTION: Pam Steed made a motion, which was seconded by Mike Cavagnaro to approve funding the new canvas covering for the Fire Truck parked at Rowell's Marina. The motion was unanimously approved.



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The Finance Officer presented the Purchasing Policy for approval, and presented the new wording agreed upon by the District's Attorney for Section 5.0 Prohibition, In Section 6.0, there were minor changes in wording to Items 1, 2 and 3 to provide clarification of approvals.

MOTION: Mike Cavagaro made a motion, which was seconded by Mark Wheaton to approve the District Purchasing Policies and Procedures with the above changes. The motion was unanimously approved.

7. Public Meeting Schedule:

The meetings for the remainder of the quarter will be scheduled for February 6, February 27, March 6 and March 20, 2006.

8. Next Scheduled Meetings:

***02/01/06: Transition Team Meeting (9:00 Marathon)
02/06/06 and 02/27/06 KLFR&EMS District Board Meeting
03/06/06 and 03/20/06 KLFR&EMS District Board Meeting***

9. Adjourn: Pam Steed moved and Mark Wheaton seconded to adjourn the meeting.