



KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Pam Steed;
Seat 5, Marilyn Beyer*

MEETING MINUTES – FINAL **August 14, 2006** **(Board Meeting)**

Attendees: Chairman, Bill Andersen; Commissioners: Marilyn Beyer, Mike Cavagnaro, and Pam Steed. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Sergio Garcia, Cindy Lawson, Dirk Smits, and Tom Tharp.

1. AGENDA

A. Call to Order: Chairman, Bill Andersen, called the meeting to order at 8:41 p.m.

B. Pledge of Allegiance:

C. Roll Call: Vicky Fay called the roll. Bill Andersen, Marilyn Beyer, Mike Cavagnaro, Pam Steed and Mark Wheaton were present.

D. Changes or Additions to the Agenda: There were no changes or additions to the agenda.

2. APPROVAL OF MINUTES: July 17, 2006

There was one change to the July 17, 2006 Meeting Minutes to reflect the copier cost not to exceed \$12,100 instead \$12,000. Mark Wheaton made a motion to accept the minutes as noted. The motion was seconded by Marilyn Beyer and unanimously approved by the Board.

REPORTS:

3. Chairman's Report

No new items were presented by the Chairman.

4. Secretary's Report

Marilyn Beyer reported there were no new items to present.

5. EMS Department

Brenda Beckmann did not have any new items to bring before the Board.

6. Fire Department

Sands of the Keys would like the opportunity to bid on the copier. The Fire Department is conducting NIMS Training on August 19th, which also is available on line. Fleming reported there was a problem entering the North Station job during a meeting between the County and the Contractor.



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7. Financial Services Report

Cindy Lawson provided the July Revenue and Expenditure Reports to the Board. Cindy provided extensive financial information during the Budget Workshop.

8. Legal Services Report

Kerry Willis received the County's 1,200 page contract to build the North Station. The District needs to work out a process with the County for changes to the North Station specifications. The County Fire Chief would like access to the South Station's training room during a Radiological Emergency or as necessary to be used as a 2nd EOC for the County. Willis reported the District will be able to receive \$200,000 as requested in the ILA according to Pedro Mercado.

9. DISCUSSIONS:

A. District & EMS Department Contract

There were no changes to the contract, which was reviewed at the June 20, 2006 meeting.

Motion: Pam Steed made a motion to approve the EMS Contract with the District.

The motion was seconded by Marilyn Beyer and unanimously approved by the Board.

B. Management Analysis for Fire Department

The Workgroup has not received information from all of the consultants it has contacted. The purpose of the management analysis is to review staffing and equipment requirements.

C. Fire Department New North Key Largo Fire Station #25

Chris Fleming reported that he is very unhappy with the roof at the North Station.

10. New Business

Tom Tharp suggested the Board consider becoming a member of the Florida Association of Special Districts (FASD). Over 50% of the districts are members. The introductory membership dues for the first year are \$250.00.

11. Next Scheduled Meetings:

09/05/06: *KLFR&EMS District (1st Public Hearing to Adopt Millage)*

09/18/06: *KLFR&EMS District (Final Public Hearing to Adopt Millage)*

12. Adjourn: Pam Steed moved and Marilyn Beyer seconded to adjourn the meeting at 9:07 p.m.