



KEY LARGO FIRE RESCUE & EMS DISTRICT

*Seat 1, William A. Andersen; Seat 2, Michael Cavagnaro;
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;
Seat 5, Marilyn Beyer*



MEETING MINUTES – DISTRICT WORKSHOP - FINAL **July 12, 2007**

Attendees: Chairman, Bill Andersen; Commissioners: William Andersen, Mike Cavagnaro, and Tom Tharp were present. Marilyn Beyer and Mark Wheaton were on vacation. Also present were: Brenda Beckmann, Vicky Fay, Chris Fleming, Cindy Lawson, Curtis Mollohan, Linda Newman and Robert Stoky.

1. **1.A. Call to Order:** Chairman, Bill Andersen, called the meeting to order at 6:04 p.m.

1.B. Pledge of Allegiance: Mike Cavagnaro led the Pledge of Allegiance.

1.C. Roll Call: Vicky Fay called the roll. Bill Andersen, Mike Cavagnaro and Tom Tharp were present. Marilyn Beyer and Mark Wheaton were absent. There was a quorum.

1.D. Changes or Additions to the Agenda: There were no additions or changes to the agenda.

2. **Discussion: KLVAC 2007-2008 Proposed Budget**

Brenda Beckmann reported the KLVAC submitted a grant for the ambulance to AFG; however, for budgetary purposes, Cindy Lawson reported \$125,000 will be transferred from the capital account for the purchase of the ambulance. The purchase of an ambulance would be piggybacked onto an existing county contract.

The budget presented on behalf of the KLVAC was approved by the KLVAC Executive Board prior submittal to the District Board. The KLVAC budget presentation was set up following the line-item format of the budget provided by the Finance Department.

Beckmann and Stoky discussed all budget line items including all potential income items and all potential expenses. It is possible the old ambulance will be used as a trade-in for the new vehicle. The KLVAC began billing in 1995. The projected income is lower due to a reduction in contributions and collections. The department will consider conducting fund raising.

The department is now responsible for building repairs and maintenance, which were previously handled by the county. There is increase in Account #491 for the Department to conduct required training a few times a year. The KLVAC will conduct community CPR training, and the increase in account #411 (Advertising) is for advertising the CPR training dates to the community. Dues and Subscriptions (Account #540) includes one subscription per employee per year.

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Meeting Minutes – District Workshop: July 12, 2007 (Continued)

2. Discussion: KLVAC 2007-2008 Proposed Budget

Account #620 (Capital Outlay for Buildings) is for the gym, central air conditioning and general office improvements. The department is currently obtaining quotations for these items. Account #640 (Capital Outlay Equipment) is for radios and pagers, which were also included in the grant to AFG. A stretcher is included, which was not included in the grant.

The Volunteer Reimbursement Schedule (Account #340) was reviewed. There is also a requested increase from \$13.61 to \$15.00 per hour in the paramedics pay. The average KLVAC volunteer reimbursement for FY 2006-2007 is \$1,969.70, and the expected average reimbursement for FY 2007-2008 would increase to \$2,495.70.

Lawson will provide the millage and the maximum budget available at the July 16, 2007 Meeting for the Adoption of the Proposed Budget. Cindy will incorporate both departments' requested budget changes into the budget to be submitted at the District Workshop -- Final Review of the Proposed Budget on August 6, 2007.

3. Public Comment: Questions and Answers

There were no comments from the General Public.

4. Adjourn

The meeting was adjourned at 7:27 p.m.

Next Scheduled Meetings/Workshops/Hearings:

July 16 (District Workshop), and July 23; August 6, August 13 and August 27
September 10th, September 17 and September 24

DOCUMENTS:

07/12/07 KLVAC 2007/2008 Budget Presentation

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