



DISTRICT MEETING - MAY 11, 2009 - FINAL

Attendees: Chairman Andersen, Commissioners: Marilyn Beyer, Mike Cavagnaro, Tom Tharp and Mark Wheaton. Also present were: Brenda Beckman, Donald Bock, Vicky Fay, Joshua Hauserman, Mike Jenkins, Linda Newman, Jay Ogden, and Jennifer Zimmer. The meeting was held at the KLVAC Building.

1. AGENDA

1.A. Call to Order

Chairman Andersen called the meeting to order at 6:01 p.m.

1.B. Pledge of Allegiance

Commissioner Andersen led the Pledge of Allegiance.

1.C. Roll Call

Vicky Fay called the roll. The following Commissioners were present: Bill Andersen, Mike Cavagnaro, Tom Tharp and Mark Wheaton. Commissioner Beyer arrived late due to a death call.

2. APPROVAL OF AGENDA & MINUTES

2.A. Approval of Agenda

Motion: Commissioner Cavagnaro made a motion *to approve the Agenda with the deletion of Item 6.D.* This motion was seconded by Commissioner Andersen and passed unanimously by the Board.

2.B. Approval of Minutes

2.B.1 District Meeting Minutes April 13, 2009

Motion: Commissioner Tharp made a motion *to approve the April 13, 2009 District Meeting Minutes.* Commissioner Wheaton seconded the motion, and it was passed unanimously by the Board.

2.B.2 District Meeting Minutes April 20, 2009

Motion: Commissioner Tharp made a motion *to approve the April 20, 2009 District Meeting Minutes.* Commissioner Wheaton seconded the motion, and it was passed unanimously by the Board.

3. CHAIRMAN'S REPORT

There were no new items presented by the Chairman.

4. SECRETARY'S REPORT

The Secretary did not have any new items to present to the Board.

5. OLD BUSINESS

None



6. NEW BUSINESS (ACTION)

6.A Approval/Motion: Check Request: Municipal Equipment \$5,325.00 (AFG Grant PPE Helmets)

This check request is for the 25 helmets approved in the AFG Grant.

Motion: Commissioner Tharp made a motion *to approve the Municipal Equipment Check Request in the amount of \$5,325.00*. Commissioner Wheaton seconded the motion, and the motion was unanimously passed by the Board.

6.B Approval/Motion: Travel Requests

6.B.1 Commissioner Andersen, IAFC Conference (\$2,314.69)

Commissioner Cavagnaro discussed the number of trips per commissioner, and questioned Sunshine to ensure the District would avoid a violation. Both Commissioners Tharp and Andersen will be attending the IAFC Conference. Commissioner Andersen said, "The reason I attend this conference is because it has a two-day workshop, which is specifically for elected officials."

Motion: Commissioner Tharp made a motion *to approve the Travel Request for Commissioner Andersen to attend the IAFC Conference in the amount of \$2,314.69*. The motion was seconded by Commissioner Wheaton, and unanimously passed by the Board.

6.B.2 Commissioner Tharp, IAFC Conference (\$2,339.81)

Motion: Commissioner Wheaton made a motion *to approve the Travel Request for Commissioner Tharp to attend the IAFC Conference in the amount of \$2,339.81*. Commissioner Tharp seconded the motion, and the motion passed with one dissenting vote by the Board

6.B.3 Commissioner Tharp, FASD Conference (\$1,673.07)

Motion: Commissioner Cavagnaro made a motion *to approve the Travel Request for Commissioner Tharp to attend the FASD Conference in the amount of \$1,673.07*. This motion was seconded by Commissioner Wheaton, and was unanimously passed by the Board.

6.B.4 Sergio Garcia , Governor's Hurricane Conference (\$879.00)

Motion: Commissioner Cavagnaro made a motion *to approve the Travel Request for Sergio Garcia to attend the Hurricane Conference in the amount of \$879.00*. Commissioner Wheaton seconded the motion, and the motion was unanimously passed by the Board.

6.C. Approval/Motion: KLVFD April Reimbursement (\$37,494.00)

Motion: Commissioner Cavagnaro made a motion *to approve the April, 2009 KLVFD Volunteer/Member Reimbursement in the amount of \$37,494.00*. Commissioner Wheaton seconded the motion, and the motion was unanimously passed by the Board.



7. FINANCIAL REPORT

7.A. Financial Report (March 2009)

Finance is working on a budget amendment for the next meeting. The Financial Report was reviewed, there is Building Maintenance encumbrance for the KLVFD for the bathroom and the fire hydrants. Account 643 for EMS is for the new computer and upgrade. A program needs to be established to distribute press releases to the community about the fire hydrants. Commissioner Wheaton asked why there is no overtime for EMS. It has not been submitted to the District for reimbursement.

8. LEGAL COUNSEL REPORT

There has been a bid protest with the Exhaust System. Legal is requesting a \$5,000 bond from the bidder to continue the protest. A process for handling bid protests will be added to the Purchasing Policies and Procedures. The Auditors are expected to meet the date proposed for the draft report submittal.

9. EMS DEPARTMENT REPORT

The Corp. has taught several CPR classes with boat captains, and the boy scouts. There were 12 new EMT's that graduated the course. AED's will be presented to the FWC and Coast Guard. The audit interviews have been completed. Commissioner Wheaton expressed concern that Chief Jones was not present at the meeting, and the Commissioners said that he should attend.

10. FIRE DEPARTMENT REPORT

The department has been busy with fires at Blackwater Marina and Buzzards. Firefighter I just completed their mid-term, and they are progressing well.

11. ADJOURN

Commissioner Tharp made a motion to adjourn at 6:34 p.m.

Next Scheduled Meeting:

District Meetings: May 26, 2009; June 8, 2009; and June 22, 2009

Budget Workshops: June 15th, 2009 (KLVFD) & June 22nd, 2009 (KLVAC)

DOCUMENTS

04/13/09 District Meeting Minutes April 13, 2009

04/20/09 District Meeting Minutes April 20, 2009

05/06/09 Check Request: Municipal Equipment \$5,325.00 (AFG Grant PPE Helmets)

05/11/09 KLVFD: April Reimbursement

06/07/09 Travel Request Commissioner Andersen, IAFC Conference (\$2,314.69)

06/07/09 Travel Request Commissioner Tharp, IAFC Conference (\$2,339.81)

06/07/09 Travel Request Commissioner Tharp, FASD Conference (\$1,673.07)

06/07/09 Travel Request Sergio Garcia, Governor's Hurricane Conference (\$879.00)