



## KEY LARGO FIRE RESCUE & EMS DISTRICT

Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;  
Seat 5, Marilyn Beyer



## KEY LARGO FIRE & EMS DISTRICT

### AGENDA

(FINAL)

MAY 12, 2008 (6:00 PM.)

North Key Largo Fire Station

#### 1. APPROVAL OF AGENDA & MINUTES

- 1.A Call to Order
- 1.B Pledge of Allegiance
- 1.C Roll Call

#### 2. APPROVAL OF AGENDA & MINUTES

- 2.A Approval of Agenda
- 2.B April 14, 2008 Meeting Minutes

#### REPORTS

#### 3. Chairman's Report

#### 4. Secretary's Report

#### 5. OLD BUSINESS

- 5.A District: District Slogan (Cavagnaro)
- 5.B KLVAC: Ambulance Bid Status (Delgado)
- 5.C District: Personnel Manual (Wheaton)
- 5.D KLVFD: North Station Punch List (Letter to Overholt)(Hauserman)
- 5.E KLVFD: American LaFrance (Garcia/Hauserman)
- 5.F KLVFD: Fuel Storage Tanks (Hauserman)
- 5.G District: AFG & Safer Grant Status (Tharp/Fay)

#### 6. NEW BUSINESS

- 6.A Approval/Motion: District: Purchase District C.D (Lawson)
- 6.B Approval/Motion: KLVFD: Reimbursement Request for S. Garcia FDIC 2008-Indianapolis (\$1,940.60) (Lawson)
- 6.C Approval/Motion: KLVFD: Travel Policy Amendment (Travel Expense to Allow Travel Expense Advances (Lawson)
- 6.D Approval/Motion: District: Travel Authorization for Commissioner Andersen Fire Rescue Intl. Conference and Special District Seminar (\$2,333.00) (Lawson)
- 6.E Approval/Motion: District: Travel Authorization for Commissioner Tharp Fire Rescue Intl. Conference and Special District Seminar (\$2,508.00) (Lawson)

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.



## KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;  
Seat 5, Marilyn Beyer*

### AGENDA - (FINAL) MAY 12, 2008 (6:00 pm.)

6. **NEW BUSINESS (Continued)**
  - 6.F **Approval/Motion:** District: Travel Authorization for Commissioner Tharp Florida Association of Special Districts Annual Meeting (\$1,374.20) (Lawson)
  - 6.G **Approval/Motion:** KLVFD: Purchase Order Pride Enterprises (Station 24 Bunk Beds) (\$4,919.69) Lawson)
  - 6.H **Discussion:** District: EsteroFire District (Ban on Tobacco Products)(Tharp)
  - 6.I **Approval/Motion:** District: Travel Expense Report Comm. Tharp Reimbursement (\$,1712.61) (Lawson)
  - 6.J 1<sup>st</sup> Responder & Firefighter I Update (Tharp/Garcia)
7. **FINANCIAL REPORT**
  - 7.1 District: March 2008 Financial Reports
  - 7.2 District: District Budget & Trim Schedule for FY 2008-2009
8. **LEGAL COUNSEL REPORT**
9. **EMS DEPARTMENT REPORT**
  - 9.1 AED Program (Draft Letter)
  - 9.2 EMS Status Report
10. **FIRE DEPARTMENT REPORT**
  - Cart Program (Draft Letter)

#### Next Scheduled Meetings:

June 9 and June 23, 2008

#### DOCUMENTS

04/14/08 District Meeting Minutes  
04/23/08 Advertisement (Ambulance Bid Status)  
05/12/08 Email Asst. Chief Ogden to Hauserman (Station #25 Repair List)  
04/17/08 Vernis & Bowling Letter to Monroe County (Kevin Wilson, Station #25)  
05/07/08 Chief Garcia Letter to American La France (Dive Truck)  
04/16/08 American LaFrance Letter to Chief Garcia (Dive Truck)  
05/02/08 Email Asst. Chief Ogden to Hauserman (Storage Tank Concerns)  
04/24/08 Vernis & Bowling Letter to Overholt (Storage Tanks)  
05/12/08 CD Report  
05/09/08 Reimbursement Request (Garcia) FDIC 2008-Indianapolis  
05/09/08 Travel Policy Amendment  
05/09/08 Travel Authorization (Comm. Andersen) Fire Rescue Intl. Conference and Special District Seminar  
05/09/08 Travel Authorization (Comm. Tharp) Fire Rescue Intl. Conference and Special District Seminar

(See Next Page)

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.

KLFR&EMS District, P. O. Box 371023, Key Largo, FL 33037-1023



## KEY LARGO FIRE RESCUE & EMS DISTRICT



*Seat 1, William A. Andersen, Seat 2, Michael Cavagnaro;  
Seat 3, Mark Wheaton; Seat 4, Tom Tharp;  
Seat 5, Marilyn Beyer*

**AGENDA - (FINAL)**  
MAY 12, 2008 (6:00 pm.)

**DOCUMENTS (Continued)**

- 05/09/08 Travel Authorization (Comm. Tharp) Florida Association of Special Districts Annual Meeting
- 05/09/08 Purchase Order Pride Enterprises (Station 24 Bunk Beds)  
Estero Fire District Bans Smoking in Fire Stations
- 05/09/08 Reimbursement Request (Tharp) Fire Rescue East (Jacksonville)
- 05/11/08 EMS Status Report
- 03/31/08 Revenues & Expenditures
- 03/31/08 Expenditure Detail Report
- 03/31/08 Reconciliation Summary/Detail
- 03/31/08 Register (3/1/08-3/31/08)

*PERSONS WHO WISH TO BE HEARD SHALL COMPLETE A SPEAKER REQUEST CARD,  
AND SUBMIT THE CARD TO THE DISTRICT CLERK PRIOR TO THE AGENDA ITEM BEING HEARD*

The KLFR&EMS District Mission is to provide *exceptional* fire protection and emergency medical services *efficiently* and *cost-effectively* without compromising the health or safety of residents or personnel.